

**ACT No. 83**

2017 Regular Session

HOUSE BILL NO. 200

BY REPRESENTATIVE FALCONER

1 AN ACT

2 To amend and reenact Section 3 of Act No. 164 of the 1984 Regular Session of the  
3 Legislature, relative to the city of Mandeville; to provide relative to the municipal  
4 police civil service system; to provide relative to the personnel director responsible  
5 for the administration of such system; to provide relative to the appointment of such  
6 director; and to provide for related matters.

7 Notice of intention to introduce this Act has been published  
8 as provided by Article III, Section 13 of the Constitution of  
9 Louisiana.

10 Be it enacted by the Legislature of Louisiana:

11 Section 1. Section 3 of Act No. 164 of the 1984 Regular Session of the Legislature  
12 is hereby amended and reenacted to read as follows:

13 \* \* \*

14 Section 3. Personnel director; ~~classification and compensation plan; rules~~  
15 ~~and rulemaking~~

16 A. ~~Subject to the approval of the municipal governing authority, the board~~  
17 ~~may appoint and employ by competitive test a personnel director who shall be a~~  
18 ~~classified member of the civil service system and shall be responsible to the board~~  
19 ~~for the administration of the classified civil service system. The director shall be~~  
20 ~~qualified and experienced in public administration and shall receive compensation~~  
21 ~~as fixed by the board in accordance with the compensation plan. The director shall~~  
22 ~~be subject to removal by the board but only for just cause and after public hearing~~

1           ~~by the board.~~ The human resources director for the classified civil service system  
 2           established by the home rule charter for the city of Mandeville shall be the personnel  
 3           director for the classified civil service system established by this Act.

4                     B. The duties of the personnel director shall be as follows:

5                     (1) To develop, to maintain, and to administer a classification plan to consist  
 6                     of classes designated by standard titles and descriptions designed to provide for all  
 7                     positions in the classified service. The adoption of such classification plan shall be  
 8                     by rule of the board after public hearing.

9                     (2) To develop and to administer a compensation plan for all positions in the  
 10                    classified civil service. Such compensation plan shall be effective only upon  
 11                    approval by the board after public hearing thereon and approval by the municipal  
 12                    governing authority.

13                    (3)(a) To develop such rules and regulations in accordance with this Section  
 14                    as are necessary to carry out the provisions of this Act and to submit such proposed  
 15                    rules and regulations to the board for review and public hearing and adoption,  
 16                    amendment, or repeal. The board is hereby authorized to adopt, to amend, or to  
 17                    repeal and to execute any such rule or part thereof.

18                    (b) For the purposes of this Subsection, the personnel director shall be  
 19                    responsible for the development of rules and regulations with respect to the  
 20                    following:

21                    (i) Policies and procedures for the administration of the classification plan  
 22                    and for the compensation plan.

23                    (ii) Policies and methods for administering competitive tests to determine the  
 24                    merit and fitness of candidates.

25                    (iii) Establishment and maintenance of employment eligibility lists and  
 26                    procedures for certification of individuals from such eligibility lists for the filling of  
 27                    vacancies.

28                    (iv) Procedures for layoff, suspension, demotion, and dismissal of employees  
 29                    which shall provide for public hearing before the board in cases of suspension,  
 30                    demotion, or dismissal of permanent employees.

1 (v) Hours of work, attendance, and sick and vacation leave regulations.

2 (vi) Prohibition against political activities of employees and assessment for  
3 political purposes.

4 (vii) Other policies, procedures, and practices as necessary to administer the  
5 classified civil service system.

6 ~~C. In lieu of appointing a personnel director, as provided in this Section, the~~  
7 ~~board may assume all the powers and duties of the personnel director as provided in~~  
8 ~~this Section.~~

9 \* \* \*

10 Section 2. This Act shall take effect and become operative on the first day of January  
11 following an election at which a majority of the voters of the city of Mandeville approve an  
12 amendment of the city's home rule charter to provide that the human resources director of  
13 the classified civil service system established by the charter shall be the personnel director  
14 of the classified civil service system established by Act No. 164 of the 1984 Regular Session  
15 of the Legislature.

\_\_\_\_\_  
SPEAKER OF THE HOUSE OF REPRESENTATIVES

\_\_\_\_\_  
PRESIDENT OF THE SENATE

\_\_\_\_\_  
GOVERNOR OF THE STATE OF LOUISIANA

APPROVED: \_\_\_\_\_