

ACT No. 352

2025 Regular Session

HOUSE BILL NO. 310

BY REPRESENTATIVE ZERINGUE

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AN ACT

To amend and reenact Code of Civil Procedure Article 253(B)(2) and Code of Criminal Procedure Article 14.1(B) and to enact Code of Civil Procedure Article 253(B)(3), relative to civil and criminal court filings; to provide that civil and criminal court filings shall be filed in person in paper form or electronically; and to provide for related matters.

Be it enacted by the Legislature of Louisiana:

Section 1. Code of Civil Procedure Article 253(B)(2) is hereby amended and reenacted and Code of Civil Procedure Article 253(B)(3) is hereby enacted to read as follows:

Art. 253. Pleadings, documents, and exhibits to be filed with clerk

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B.

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(2) On and after January 1, 2026, all filings as provided in Paragraph A of this Article and all other provisions of this Chapter filed by an attorney shall only be filed in person in paper form or transmitted electronically in accordance with a system established by a clerk of court or by Louisiana Clerks' Remote Access Authority. The filer shall be responsible for ensuring that private information is not included in filings. No filing shall include the first five digits of any social security number, tax identification numbers, state identification numbers, driver's license numbers, financial account numbers, full dates of birth, or any information protected from disclosure by state or federal law. The clerk of court shall adopt a system for

1 the electronic filing and storage of any pleading, document, or exhibit filed with a
2 pleading. A pleading or document filed electronically is deemed filed on the date
3 and time stated on the confirmation of electronic filing sent from the system, if the
4 clerk of court accepts the electronic filing. Public access to electronically filed
5 pleadings and documents shall be in accordance with the rules governing access to
6 paper filings.

7 (3) Notwithstanding the provisions of Subparagraph (B)(2) of this Article, the
8 following original documents may be filed in paper form, either in person, by U.S.
9 mail, or by commercial courier:

10 (a) An original will or testament filed and retained in accordance with Code
11 of Civil Procedure Article 2911.

12 (b) An original promissory note, other instrument, or any evidence required
13 to be in authentic form in accordance with Code of Civil Procedure Article 2635.

14 (c) Motions for default judgment which do not require a hearing in open
15 court pursuant to Code of Civil Procedure Articles 1702 and 1702.1 and supporting
16 attached documentation.

17 (d) Documents which are required to be original in order to support or
18 defend against a claim.

19 * * *

20 Section 2. Code of Criminal Procedure Article 14.1(B) is hereby amended and
21 reenacted to read as follows:

22 Art. 14.1. Electronic filings

23 * * *

24 B. Beginning January 1, 2026, all filings as provided in this Article and all
25 other provisions of this Code filed by an attorney shall only be filed in person in
26 paper form or transmitted electronically in accordance with a system established by
27 a clerk of court or by the Louisiana Clerks' Remote Access Authority. The filer shall
28 be responsible for ensuring that private information is not included in filings. No
29 filing shall include the first five digits of any social security number, tax
30 identification numbers, state identification numbers, driver's license numbers,

1 financial account numbers, full dates of birth, or any information protected from
 2 disclosure by state or federal law. The clerk of court shall adopt a system for the
 3 electronic filing and storage of any pleading, document, or exhibit other than those
 4 documents or exhibits introduced and filed at a hearing or trial. Furthermore, in a
 5 court that accepts electronic filings in accordance with this Paragraph, the official
 6 record shall be the electronic record. A pleading or document filed electronically is
 7 deemed filed on the date and time stated on the confirmation of electronic filing sent
 8 from the system, if the clerk of court accepts the electronic filing. Public access to
 9 electronically filed pleadings and documents shall be in accordance with the rules
 10 governing access to written filings.

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SPEAKER OF THE HOUSE OF REPRESENTATIVES

PRESIDENT OF THE SENATE

GOVERNOR OF THE STATE OF LOUISIANA

APPROVED: _____