

2016 Regular Session

HOUSE BILL NO. 215

BY REPRESENTATIVE HENRY

1 AN ACT

2 To provide for the establishment and reestablishment of agency ancillary funds, to be
3 specifically known as internal service funds, auxiliary accounts, or enterprise funds
4 for certain state institutions, officials, and agencies; to provide for appropriation of
5 funds; and to regulate the administration of said funds.

6 Be it enacted by the Legislature of Louisiana:

7 Section 1. There are hereby appropriated the amounts shown below, which shall be
8 payable out of the state general fund, to the extent of funds deposited, unless otherwise
9 specified, for the establishment and reestablishment of agency ancillary funds which shall
10 be specifically known as internal service funds, auxiliary accounts, or enterprise funds. The
11 monies in each fund shall be used for working capital in the conduct of business enterprises
12 rendering public service, auxiliary service, and interagency service.

13 In the conduct of each such business, receipts shall be deposited in the state treasury
14 and disbursements made by the state treasurer to the extent of the amount deposited to the
15 credit of each ancillary fund, for the Fiscal Year 2016-2017. All funds appropriated herein
16 shall be expended in compliance with the public bid laws of the state.

17 Section 2.A. Except as otherwise provided by law or as herein otherwise provided,
18 any fund equity resulting from prior year operations shall be included as a resource of the
19 fund from which the ancillary fund is directly or indirectly derived.

20 B. Funds on deposit with the state treasury at the close of the fiscal year are
21 authorized to be transferred to each fund respectively, as equity for Fiscal Year 2017-2018.

22 All unexpended cash balances as of June 30, 2017, shall be remitted to the state
23 treasurer on or before August 14, 2017. If not reestablished in the subsequent year's Act, the
24 agency must liquidate all assets and return all advances no later than August 14, 2017.

1 C. The program descriptions contained in this Act are not part of the law and are not
2 enacted into law by virtue of their inclusion into this Act.

3 Section 3. All money from federal, interagency transfers, statutory dedications, or
4 fees and self-generated revenues shall be available for expenditure in the amounts herein
5 appropriated.

6 Any increase in such revenues shall be available for allotment and expenditure by
7 an agency on approval of an increase in the appropriation by the commissioner of
8 administration and the Joint Legislative Committee on the Budget. Any increase in such
9 revenues for an agency without an appropriation from the respective revenue source shall
10 be incorporated into the agency's appropriation on approval of the commissioner of
11 administration and the Joint Legislative Committee on the Budget.

12 Section 4.A. The figures in parentheses following the designation of a budget entity
13 are the total authorized positions and authorized other charges positions for that entity,
14 number of employees approved for each agency, as a result of the passage of this Act, may
15 be increased by the commissioner of administration when sufficient documentation is
16 presented and the request is deemed valid. However, any request which exceeds five
17 positions shall be approved by the commissioner of administration and the Joint Legislative
18 Committee on the Budget.

19 B. The budget request of any agency with an appropriation level of thirty million
20 dollars or more shall include within its existing table of organization positions which
21 perform the function of internal auditing, including the position of a chief audit executive.
22 The chief audit executive shall be responsible for ensuring that the internal audit function
23 adheres to the Institute of Internal Auditors, International Standards for the Professional
24 Practice of Internal Auditing. The chief audit executive shall maintain organizational
25 independence in accordance with these standards and shall have direct and unrestricted
26 access to the commission, board, secretary, or equivalent head of the agency. The chief
27 audit executive shall certify to the commission, board, secretary, or equivalent head of the
28 agency that the internal audit function conforms to the Institute of Internal Auditors,
29 International Standards for the Professional Practice of Internal Auditing.

30 Section 5. All key and supporting performance objectives and indicators for the
31 departments, agencies, programs, and budget units contained in the Governor's Executive

1 Budget Supporting Document shall be adjusted by the commissioner of administration to
2 reflect the funds appropriated therein. The commissioner of administration shall report on
3 these adjustments to the Joint Legislative Committee on the Budget by August 12, 2016.

4 Section 6. The following definition is provided for the terms of this Act: "Working
5 Capital" shall be considered the excess of current assets over current liabilities on an accrual
6 basis.

7 Section 7. Should any section, subsection, clause, sentence, phrase, or part of the Act
8 for any reason be held, deemed, or construed to be unconstitutional or invalid, such decisions
9 shall not affect the remaining provisions of the Act, and the legislature hereby declares that
10 it would have passed the Act, and each section, subsection, clause, sentence, phrase, or part
11 thereof, irrespective of the fact that one or more of the sections, subsections, clauses,
12 sentences, phrases, or parts thereof, is declared unconstitutional or invalid. To this end, the
13 provisions of this Act are hereby declared severable.

14 Section 8. Internal Service Funds. These funds account for the financing of goods
15 or services provided by one department or agency to other departments or agencies of the
16 governmental unit, or to other governmental units, on a cost-reimbursement basis. Excess
17 cash funds, excluding cash funds arising from working capital advances, shall be invested
18 by the state treasurer with the interest proceeds therefrom credited to each account and shall
19 not be transferred to the state general fund.

20 Section 9. In conjunction with the continuing assessment of the existing staff, assets,
21 contracts, and facilities of each department, agency, program or budget unit's information
22 technology resources, procurement resources, and human capital resources, upon completion
23 of this assessment and to the extent optimization of these resources will result in the
24 projected cost savings through staff reductions, realization of operational efficiencies, cost
25 avoidance, and elimination of asset duplication, the commissioner of administration is
26 authorized to transfer the functions, positions, assets, and funds from any other department,
27 agency, program, or budget units related to these optimizations to a different department.
28 The provisions of this Section shall not apply to the Department of Culture, Recreation and
29 Tourism, or any agency contained in Schedule 04, Elected Officials, of the General
30 Appropriation Act.

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SCHEDULE 21

ANCILLARY APPROPRIATIONS

21-800 OFFICE OF GROUP BENEFITS

EXPENDITURES:

State Group Benefits - Authorized Positions (42) \$ 1,414,286,544
Program Description: Provides for the administration of group health and accidental insurance and group life insurance for current and former state employees and other participating groups.

TOTAL EXPENDITURES \$ 1,414,286,544

MEANS OF FINANCE:

State General Fund by:
 Interagency Transfers \$ 198,733
 Fees & Self-generated Revenues \$ 1,414,087,811

TOTAL MEANS OF FINANCING \$ 1,414,286,544

Payable out of State General Fund
 by Fees and Self-generated Revenues
 for claims expenditures \$ 30,990,252

21-804 OFFICE OF RISK MANAGEMENT

EXPENDITURES:

Risk Management - Authorized Positions (37) \$ 203,047,659
Program Description: Provides for the overall executive leadership and management of the office, support services, policy analysis, management direction of the state's self-insurance program; provides funding for the payment of losses on medical, malpractice, property, comprehensive general liability, personal injury, automobile liability, automobile physical damage, bonds, crime, aviation, wet marine boiler and machinery and miscellaneous tort claims; provides funding for the payment of contracts issued for professional legal defense of claims made against the state; provides funding for the reimbursement of the Division of Risk Litigation in the Office of the Attorney General for costs incurred for professional legal defense of claims made against the state.

TOTAL EXPENDITURES \$ 203,047,659

MEANS OF FINANCE:

State General Fund by:
 Interagency Transfers \$ 183,203,347
 Fees & Self-generated Revenues \$ 17,844,312
 Statutory Dedications:
 Future Medical Care Fund \$ 2,000,000

TOTAL MEANS OF FINANCING \$ 203,047,659

21-806 LOUISIANA PROPERTY ASSISTANCE

EXPENDITURES:

Louisiana Property Assistance - Authorized Positions (39) \$ 6,135,314
Program Description: Provides for the accountability of the state's moveable property through the development and implementation of sound management practices.

TOTAL EXPENDITURES \$ 6,135,314

1	MEANS OF FINANCE:	
2	State General Fund by:	
3	Interagency Transfers	\$ 1,078,852
4	Fees & Self-generated Revenues	<u>\$ 5,056,462</u>
5		
	TOTAL MEANS OF FINANCING	<u>\$ 6,135,314</u>

6 **21-807 LOUISIANA FEDERAL PROPERTY ASSISTANCE AGENCY**

7	EXPENDITURES:	
8	Federal Property Assistance - Authorized Positions (9)	<u>\$ 3,255,319</u>
9	Program Description: <i>Seeks to assure the fair and equitable distribution of</i>	
10	<i>federal property allocated to Louisiana by the General Services Administration to</i>	
11	<i>eligible Louisiana donees.</i>	
12		
	TOTAL EXPENDITURES	<u>\$ 3,255,319</u>

13	MEANS OF FINANCE:	
14	State General Fund by:	
15	Interagency Transfers	\$ 234,342
16	Fees & Self-generated Revenues	<u>\$ 3,020,977</u>
17		
	TOTAL MEANS OF FINANCING	<u>\$ 3,255,319</u>

18 **21-811 PRISON ENTERPRISES**

19	EXPENDITURES:	
20	Prison Enterprises - Authorized Positions (72)	<u>\$ 34,328,514</u>
21	Program Description: <i>Utilizes the resources of the Department of Public Safety</i>	
22	<i>and Corrections in the production of food, fiber, and other necessary items used by</i>	
23	<i>offenders in order to lower the cost of incarceration; provides products and</i>	
24	<i>services to state agencies and agencies of parishes, municipalities, and other</i>	
25	<i>political subdivisions; and provides work opportunities for offenders. Prison</i>	
26	<i>Enterprises conducts both industry operations and agriculture operations.</i>	
27		
	TOTAL EXPENDITURES	<u>\$ 34,328,514</u>

28	MEANS OF FINANCE:	
29	State General Fund by:	
30	Interagency Transfers	\$ 23,674,511
31	Fees & Self-generated Revenues	<u>\$ 10,654,003</u>
32		
	TOTAL MEANS OF FINANCING	<u>\$ 34,328,514</u>

33 **21-815 OFFICE OF TECHNOLOGY SERVICES**

34	EXPENDITURES:	
35	Office of Technology Services - Authorized Positions (665)	\$ 229,453,668
36	Authorized Other Charges Positions (9)	
37	Program Description: <i>Provides for cost-effective technology services that satisfy</i>	
38	<i>the needs of approved governmental units of the State of Louisiana.</i>	
39	Office of Production Support Services - Authorized Positions (65)	\$ 19,983,812
40	Program Description: <i>Provides cost-effective design, printing, warehousing and</i>	
41	<i>presorting services to agencies within state government.</i>	
42	Office of Telecommunication Management - Authorized Positions (107)	<u>\$ 51,104,963</u>
43	Program Description: <i>Provides for cost-effective telecommunications services</i>	
44	<i>that satisfy the needs of approved governmental units of the State of Louisiana.</i>	
45		
	TOTAL EXPENDITURES	<u>\$ 300,542,443</u>

1	MEANS OF FINANCE:	
2	State General Fund by:	
3	Interagency Transfers	\$ 299,523,970
4	Fees & Self-generated Revenues	\$ <u>1,018,473</u>
5		
	TOTAL MEANS OF FINANCING	\$ <u>300,542,443</u>
6	21-816 DIVISION OF ADMINISTRATIVE LAW	
7	EXPENDITURES:	
8	Administration - Authorized Positions (58)	\$ <u>7,933,660</u>
9	Program Description: <i>Provides a neutral forum for handling administrative</i>	
10	<i>hearings for certain state agencies, with respect for the dignity of individuals and</i>	
11	<i>their due process rights.</i>	
12		
	TOTAL EXPENDITURES	\$ <u>7,933,660</u>
13	MEANS OF FINANCE:	
14	State General Fund by:	
15	Interagency Transfers	\$ 7,904,763
16	Fees & Self-generated Revenues	\$ <u>28,897</u>
17		
	TOTAL MEANS OF FINANCING	\$ <u>7,933,660</u>
18	21-820 OFFICE OF STATE PROCUREMENT	
19	EXPENDITURES:	
20	State Procurement - Authorized Positions (92)	\$ <u>10,474,289</u>
21	Program Description: <i>The mission of the Office of State Procurement is to</i>	
22	<i>provide cost-effective services that satisfy the needs of approved governmental units</i>	
23	<i>of the State of Louisiana through the management of products and services.</i>	
24		
	TOTAL EXPENDITURES	\$ <u>10,474,289</u>
25	MEANS OF FINANCE:	
26	State General Fund by:	
27	Interagency Transfers	\$ 9,496,667
28	Fees & Self-generated Revenues	\$ <u>977,622</u>
29		
	TOTAL MEANS OF FINANCING	\$ <u>10,474,289</u>
30	21-821 OFFICE OF STATE HUMAN CAPITAL MANAGEMENT	
31	EXPENDITURES:	
32	Human Capital Management - Authorized Positions (318)	\$ <u>29,061,008</u>
33	Authorized Other Charges Positions (1)	
34	Program Description: <i>Provides for cost-effective Human Resource services that</i>	
35	<i>satisfy the needs of approved governmental units of the State of Louisiana.</i>	
36		
	TOTAL EXPENDITURES	\$ <u>29,061,008</u>
37	MEANS OF FINANCE:	
38	State General Fund by:	
39	Interagency Transfers	\$ <u>29,061,008</u>
40		
41		
	TOTAL MEANS OF FINANCING	\$ <u>29,061,008</u>

1 **21-829 OFFICE OF AIRCRAFT SERVICES**

2 EXPENDITURES:

3 Flight Maintenance - Authorized Positions (3) \$ 2,307,168

4 **Program Description:** *The mission of the Office of Aircraft Services is to manage*
 5 *the overall maintenance and provide all needed and required support for safe,*
 6 *proper, and economic operation of the State's various aircraft. Flight Maintenance*
 7 *Operations ensures flight safety, maintains high safety standards while minimizing*
 8 *aircraft downtime for repairs, and provides high quality, efficient, and economical*
 9 *repair and fueling services for state-operated aircraft.*

10 TOTAL EXPENDITURES \$ 2,307,168

11 MEANS OF FINANCE:

12 State General Fund by:

13 Interagency Transfers \$ 1,877,953

14 Fees & Self-generated Revenues \$ 429,215

15 TOTAL MEANS OF FINANCING \$ 2,307,168

16 **21-860 CLEAN WATER STATE REVOLVING FUND**

17 EXPENDITURES:

18 Clean Water State Revolving Fund \$ 85,000,000

19 **Program Description:** *Helps individual citizens and local governments participate*
 20 *in environmental programs by assisting municipalities to finance and construct*
 21 *wastewater treatment works. The Clean Water State Revolving Fund is used by the*
 22 *Department of Environmental Quality to assist recipients of Environmental*
 23 *Protection Agency and construction grants in providing project inspection,*
 24 *construction management, and overall program management services, required for*
 25 *the completion of the Environmental Protection Agency program, as outlined in the*
 26 *management grant. Regional meetings are held in the state's eight planning*
 27 *districts with one-on-one follow-up meetings to make municipalities more aware*
 28 *of the program's benefits and requirements.*

29 TOTAL EXPENDITURES \$ 85,000,000

30 MEANS OF FINANCE:

31 State General Fund by:

32 Statutory Dedications:

33 Clean Water State Revolving Fund \$ 85,000,000

34 TOTAL MEANS OF FINANCING \$ 85,000,000

35 **21-861 SAFE DRINKING WATER REVOLVING LOAN FUND**

36 EXPENDITURES:

37 Safe Drinking Water Revolving Loan Fund \$ 34,000,000

38 **Program Description:** *Assist public water systems in financing needed drinking*
 39 *water infrastructure improvements (e.g. treatment plant, distribution main*
 40 *replacement, storage facilities, new wells). The Safe Drinking Water Revolving*
 41 *Loan Fund provides assistance in the form of low-interest loans and technical*
 42 *assistance to public water systems in Louisiana to assist them with complying with*
 43 *state and federal drinking water regulations, ensuring that their customers are*
 44 *provided with safe drinking water thereby protecting the public health.*

45 TOTAL EXPENDITURES \$ 34,000,000

46 MEANS OF FINANCE:

47 State General Fund by:

48 Statutory Dedication:

49 Safe Drinking Water Revolving Loan Fund \$ 34,000,000

50 TOTAL MEANS OF FINANCING \$ 34,000,000

Section 10. This Act shall become effective on July 1, 2016.

COMPARATIVE STATEMENT

In accordance with R.S. 39:51(B), the following represents a comparative statement for each program, department and budget unit. The authorized positions and operating budget for FY 2015-2016 as of December 1, 2015, are compared to the appropriations for FY 2016-2017 as contained in the original bill. The commissioner of administration shall adjust the amounts shown to reflect final appropriations after enactment of this bill.

		EOB AS OF12/01/2015	ORIGINAL APPROPRIATION
21A-ANCIL			
21-800	Office of Group Benefits		
State Group Benefits	Interagency Transfers	\$198,733	\$198,733
State Group Benefits	Fees & Self-generated Revenues	\$1,460,875,061	\$1,414,087,811
	Program Total:	\$1,461,073,794	\$1,414,286,544
	Authorized Positions:	42	42
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$1,461,073,794	\$1,414,286,544
	Authorized Positions:	42	42
	Authorized Other Charges Positions:	0	0
21-804	Office of Risk Management		
Risk Management	Interagency Transfers	\$169,953,575	\$183,203,347
Risk Management	Fees & Self-generated Revenues	\$15,794,312	\$8,436,911
Risk Management	Statutory Dedications	\$2,000,000	\$2,000,000
	Program Total:	\$187,747,887	\$193,640,258
	Authorized Positions:	37	37
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$187,747,887	\$193,640,258
	Authorized Positions:	37	37
	Authorized Other Charges Positions:	0	0
21-806	Louisiana Property Assistance Agency		
Louisiana Property Assistance	Interagency Transfers	\$1,062,661	\$1,078,852
Louisiana Property Assistance	Fees & Self-generated Revenues	\$4,919,309	\$5,056,462
	Program Total:	\$5,981,970	\$6,135,314
	Authorized Positions:	39	39
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$5,981,970	\$6,135,314
	Authorized Positions:	39	39
	Authorized Other Charges Positions:	0	0

21-807	Federal Property Assistance Agency		
Federal Property Assistance	Interagency Transfers	\$234,342	\$234,342
Federal Property Assistance	Fees & Self-generated Revenues	\$2,945,996	\$3,020,977
	Program Total:	\$3,180,338	\$3,255,319
	Authorized Positions:	9	9
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$3,180,338	\$3,255,319
	Authorized Positions:	9	9
	Authorized Other Charges Positions:	0	0
21-811	Prison Enterprises		
Prison Enterprises	Interagency Transfers	\$23,542,188	\$23,674,511
Prison Enterprises	Fees & Self-generated Revenues	\$11,036,860	\$10,654,003
	Program Total:	\$34,579,048	\$34,328,514
	Authorized Positions:	72	72
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$34,579,048	\$34,328,514
	Authorized Positions:	72	72
	Authorized Other Charges Positions:	0	0
21-815	Office of Technology Services		
Office of Production Support Services	Interagency Transfers	\$18,722,887	\$19,833,812
Office of Production Support Services	Fees & Self-generated Revenues	\$150,000	\$150,000
	Program Total:	\$18,872,887	\$19,983,812
	Authorized Positions:	65	65
	Authorized Other Charges Positions:	0	0
Office of Technology Services	Interagency Transfers	\$249,363,021	\$229,428,668
Office of Technology Services	Fees & Self-generated Revenues	\$25,000	\$25,000
	Program Total:	\$249,388,021	\$229,453,668
	Authorized Positions:	665	665
	Authorized Other Charges Positions:	9	9
Office of Telecommunication Management	Interagency Transfers	\$46,862,947	\$50,261,490
Office of Telecommunication Management	Fees & Self-generated Revenues	\$843,473	\$843,473
	Program Total:	\$47,706,420	\$51,104,963
	Authorized Positions:	107	107
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$315,967,328	\$300,542,443
	Authorized Positions:	837	837
	Authorized Other Charges Positions:	9	9

21-816	Division of Administrative Law		
Administration	Interagency Transfers	\$7,333,697	\$7,904,763
Administration	Fees & Self-generated Revenues	\$28,897	\$28,897
	Program Total:	\$7,362,594	\$7,933,660
	Authorized Positions:	55	58
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$7,362,594	\$7,933,660
	Authorized Positions:	55	58
	Authorized Other Charges Positions:	0	0
21-820	Office of State Procurement		
Office of State Procurement	Interagency Transfers	\$9,060,756	\$9,725,023
Office of State Procurement	Fees & Self-generated Revenues	\$439,266	\$749,266
	Program Total:	\$9,500,022	\$10,474,289
	Authorized Positions:	93	92
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$9,500,022	\$10,474,289
	Authorized Positions:	93	92
	Authorized Other Charges Positions:	0	0
21-821	Office of State Human Capital Management		
Office of State Human Capital Management	Interagency Transfers	\$27,706,159	\$29,061,008
	Program Total:	\$27,706,159	\$29,061,008
	Authorized Positions:	318	318
	Authorized Other Charges Positions:	1	1
	Agency Total:	\$27,706,159	\$29,061,008
	Authorized Positions:	318	318
	Authorized Other Charges Positions:	1	1
21-829	Office of Aircraft Services		
Flight Maintenance	Interagency Transfers	\$1,912,310	\$1,877,953
Flight Maintenance	Fees & Self-generated Revenues	\$59,768	\$429,215
	Program Total:	\$1,972,078	\$2,307,168
	Authorized Positions:	3	3
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$1,972,078	\$2,307,168
	Authorized Positions:	3	3
	Authorized Other Charges Positions:	0	0

21-860	Clean Water State Revolving Fund		
Clean Water State Revolving Fund	Statutory Dedications	\$85,000,000	\$85,000,000
	Program Total:	\$85,000,000	\$85,000,000
	Authorized Positions:	0	0
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$85,000,000	\$85,000,000
	Authorized Positions:	0	0
	Authorized Other Charges Positions:	0	0
21-861	Safe Drinking Water Revolving Loan Fund		
Safe Drinking Water Revolving Loan Fund	Statutory Dedications	\$34,000,000	\$34,000,000
	Program Total:	\$34,000,000	\$34,000,000
	Authorized Positions:	0	0
	Authorized Other Charges Positions:	0	0
	Agency Total:	\$34,000,000	\$34,000,000
	Authorized Positions:	0	0
	Authorized Other Charges Positions:	0	0

SPEAKER OF THE HOUSE OF REPRESENTATIVES

PRESIDENT OF THE SENATE

GOVERNOR OF THE STATE OF LOUISIANA

APPROVED: _____