

## RÉSUMÉ DIGEST

**ACT 66 (HB 812)**

**2016 Regular Session**

**Schroder**

Existing law provides that the division of administration (the division) is responsible for the allocation of space in state office buildings.

New law requires each agency to report any office space in state owned or leased buildings and any unoccupied or underutilized office space in state owned or leased buildings by location and square footage to the division by July 1<sup>st</sup> each year and update the information Jan. 1<sup>st</sup>. The division shall report to the Joint Legislative Committee on the Budget (JLCB) the names of any agencies that do not submit the required information for consideration at its next meeting.

New law requires the division to submit an annual report to the JLCB by March 1<sup>st</sup> on the amount of office space and the amount of underutilized office space in state owned or leased buildings, the amount of office space in buildings not owned or leased by the state, and a compilation of notices to agencies using leased space of available space and the agencies' responses required under new law.

New law requires the division to maintain a list of all office space in state owned or leased buildings by location and square footage and to identify and make available to all state agencies a list of all available or underutilized office space.

New law requires the division to notify the agency head of any agency using leased office space of alternative, state owned or leased space that the division has determined is suitable for the needs of the agency. Further requires the agency head to respond to the notice within 90 days. If the agency head does not submit a plan to move into the alternative space or does not move in the time indicated in the plan, notice must be submitted to the JLCB for consideration at its next meeting. The division shall compile the notice and responses and include them in the annual report on office space required by new law.

Effective August 1, 2016.

(Adds R.S. 39:127.2)