

2018 Regular Session

HOUSE BILL NO. 335

BY REPRESENTATIVE GARY CARTER AND SENATOR CARTER

1 AN ACT

2 To amend and reenact R.S. 36:744(D) and to enact Chapter 6 of Title 44 of the Louisiana
3 Revised Statutes of 1950, to be comprised of R.S. 44:501 through 503, relative to the
4 Louisiana Historical Records Advisory Board; to provide for the membership of the
5 board; to provide for the duties of the board; to provide relative to the state historical
6 records coordinator and the deputy state historical records coordinator; and to
7 provide for related matters.

8 Be it enacted by the Legislature of Louisiana:

9 Section 1. Chapter 6 of Title 44 of the Louisiana Revised Statutes of 1950,
10 comprised of R.S. 44:501 through 503, is hereby enacted to read as follows:

11 CHAPTER 6. LOUISIANA HISTORICAL RECORDS ADVISORY BOARD

12 §501. Board; creation; appointment; compensation

13 A. The Louisiana Historical Records Advisory Board is hereby created in the
14 Department of State.

15 B. The board shall be comprised of fifteen members. The membership of the
16 board shall be:

17 (1) The secretary of state or his designee who shall be the chairman of the
18 board.

19 (2) The director of state archives or his designee.

20 (3) The state librarian or his designee.

21 (4) One representative selected by the Louisiana Clerks of Court
22 Association.

23 (5) One representative selected by the Louisiana Municipal Association.

1 (6) One representative selected by the Police Jury Association of Louisiana.

2 (7) One representative selected by the Louisiana Sheriffs' Association.

3 (8) One representative selected by the Louisiana Archives and Manuscripts
4 Association.

5 (9) One representative selected by the Louisiana Historical Association.

6 (10) Six members appointed by the secretary of state, each of whom shall be
7 subject to confirmation by the Senate, shall serve a term of office concurrent with the
8 term of office of the secretary of state, and shall have expertise in one or more of the
9 following fields:

10 (a) Administration of government or university records.

11 (b) Historical records.

12 (c) Archives.

13 C. Members of the board shall serve without compensation.

14 D. The board shall meet at regularly scheduled intervals and upon the call
15 of the chairman.

16 §502. Duties of the board

17 A. The duties of the board shall include the following:

18 (1) To sponsor and publish surveys regarding the conditions of and needs
19 concerning historical records in this state.

20 (2) To develop and solicit proposals for historical records projects to be
21 undertaken by entities in this state or by the board with grants from the National
22 Historical Publications and Records Commission, hereinafter referred to in this
23 Chapter as the "national commission".

24 (3) To review historical records projects proposed by entities in this state and
25 to make recommendations regarding such projects to the national commission.

26 (4) To develop, revise, and submit the state's priorities for historical records
27 projects to the national commission in accordance with the guidelines developed by
28 the national commission.

29 (5) To promote an understanding of the role and the value of historical
30 records and recordkeeping.

1 (6) To act in an advisory capacity to the division of archives, records
2 management, and history within the Department of State and to other archival or
3 records entities in the state.

4 (7) To review, through reports and otherwise, the operation and progress of
5 projects throughout the state which have been financed, in whole or in part, by grants
6 from the national commission.

7 B. The board shall comply with the national commission's Manual of
8 Suggested Practices, hereinafter referred to in this Chapter as the "national
9 commission's manual".

10 C. The Department of State shall provide support staff, facilities, and
11 resources to the board.

12 §503. State historical records coordinator duties; deputy state historical records
13 coordinator duties

14 A. The secretary of state, or his designee, shall serve as the state historical
15 records coordinator for the board. The duties of the state historical records
16 coordinator shall include the following:

17 (1) To prepare a comprehensive written report, to be submitted annually to
18 the national commission, detailing the board's activities during the previous year,
19 assessing the board's ongoing planning objectives, and providing all additional data
20 and information necessary to comply with the national commission's manual.

21 (2) To coordinate the board's efforts to assess and monitor the conditions of
22 and needs concerning historical records in the state.

23 (3) To serve as the project director or provide administrative oversight, or
24 both, for grant projects carried out by the board.

25 (4) To assist the board in developing and sustaining statewide strategic
26 planning regarding the preservation of historical records, including the development
27 and maintenance of a statement of priorities for historical records programs in the
28 state, identifying particular priorities for board action and priorities for grant funding.

1 (5) To solicit and receive applications for grant projects funded by the
2 national commission, to manage the grant review process at the state level, and to
3 forward rating sheets and summary recommendations to the national commission.

4 (6) To provide information about national commission grants and board
5 activities and priorities to entities and individuals within the state.

6 (7) To serve as the liaison between the board and the national commission,
7 and as the initial point of contact for state and local officials and agencies on matters
8 relating to records grants.

9 (8) Upon request of the national commission and when practicable, to review
10 grant proposals from other state historical records boards and applicants from outside
11 the state.

12 (9) To foster cooperation and communication among historical records
13 repositories, other information agencies within the state, and the national
14 commission.

15 (10) To participate with other state historical records coordinators at regional
16 and national meetings to discuss the national commission's work and the work of the
17 state boards and seek solutions to common problems.

18 B. The director of state archives or his designee shall act as the deputy state
19 historical records coordinator for the board. The duties of the deputy state historical
20 records coordinator shall be assisting the state historical records coordinator in
21 executing the state historical records coordinator's duties and serving as the acting
22 state historical records coordinator at the state historical records coordinator's
23 discretion.

24 Section 2. R.S. 36:744 is hereby amended and reenacted to read as follows:

25 §744. Transfer of boards, commissions, and agencies to the Department of State

26 * * *

27 D. The Louisiana Historical Records Advisory Board (~~Executive Order No.~~
28 ~~08-62~~) (R.S. 44:501-503) is hereby transferred to and hereafter shall be within the
29 Department of State as provided in Part III of Chapter 22 of this Title.

30 * * *

CODING: Words in ~~struck through~~ type are deletions from existing law; words underscored are additions.

1 Section 3. This Act shall become effective upon signature by the governor or, if not
2 signed by the governor, upon expiration of the time for bills to become law without signature
3 by the governor, as provided by Article III, Section 18 of the Constitution of Louisiana. If
4 vetoed by the governor and subsequently approved by the legislature, this Act shall become
5 effective on the day following such approval.

SPEAKER OF THE HOUSE OF REPRESENTATIVES

PRESIDENT OF THE SENATE

GOVERNOR OF THE STATE OF LOUISIANA

APPROVED: _____