

2020 Regular Session

HOUSE BILL NO. 274

BY REPRESENTATIVE GAROFALO

(On Recommendation of the Louisiana State Law Institute)

NOTARIES: Provides for the execution of electronic notarial acts

1 AN ACT

2 To amend and reenact Civil Code Article 3344(A)(introductory paragraph) and to enact R.S.  
3 9:2760 and Chapter 10 of Title 35 of the Louisiana Revised Statutes of 1950 to be  
4 comprised of R.S. 35:621 through 630, relative to remote online notarization; to  
5 provide for recordation of tangible copies of electronic acts; to provide for  
6 performance of remote online notarization; to provide for limitations relative to  
7 remote online notarization; to provide for definitions; to provide for rulemaking; to  
8 provide for duties of notaries public; to provide for recordkeeping; to provide for an  
9 effective date; and to provide for related matters.

10 Be it enacted by the Legislature of Louisiana:

11 Section 1. Civil Code Article 3344(A)(introductory paragraph) is hereby amended  
12 and reenacted to read as follows:

13 Art. 3344. Refusal for failure of original signature or proper certification; effect of  
14 recordation; necessity of proof of signature recordation of a duplicate

15 A. ~~The~~ Except as otherwise provided by law, the recorder shall refuse to  
16 record:

17 \* \* \*

18 Section 2. R.S. 9:2760 is hereby enacted to read as follows:

19 §2760. Recordation of electronic record in tangible form

20 The recorder shall not refuse to record a tangible copy of an electronic record  
21 on the ground that it does not bear the original signature of a party if a notary public

1        or other officer before whom it was executed certifies that the tangible copy is an  
2        accurate copy of the electronic record.

3        Section 3. Chapter 10 of Title 35 of the Louisiana Revised Statutes of 1950, to be  
4        comprised of R.S. 35:621 through 630, is hereby enacted to read as follows:

5                    CHAPTER 10. REMOTE ONLINE NOTARIZATION

6        §621. Short title

7                    This Chapter may be cited as the "Remote Online Notarization Act".

8        §622. Definitions

9                    A. In this Chapter:

10                    (1) "Communication technology" means an electronic device or process that  
11                    allows substantially simultaneous communication by sight and sound.

12                    (2) "Credential analysis" means a process through which the authenticity of  
13                    an individual's government-issued identification credential is evaluated by another  
14                    person through review of public and proprietary data sources.

15                    (3) "Identity proofing" means a process through which the identity of an  
16                    individual is affirmed by another person by either of the following means:

17                    (a) Dynamic knowledge-based authentication, such as a review of personal  
18                    information from public or proprietary data sources.

19                    (b) Analysis of biometric data, such as facial recognition, voiceprint analysis,  
20                    or fingerprint analysis.

21                    (4) "Remote online notarial act" means an instrument executed before a  
22                    notary public by means of communication technology that meets the standards  
23                    adopted under this Chapter.

24                    (5) "Remote online notarization" means the process through which an  
25                    instrument is executed before a notary public by means of communication  
26                    technology that meets the standards adopted under this Chapter.

27                    B. The definitions of "electronic", "electronic record", "electronic signature",  
28                    and "record" as provided by the Louisiana Uniform Electronic Transactions Act, R.S.  
29                    9:2601 et seq., apply in this Chapter.

1        §623. Legal recognition of remote online notarial acts

2            A. Except as otherwise provided in Subsections B and C of this Section, a  
3        remote online notarial act that meets the requirements of R.S. 35:625, 626, and 627  
4        satisfies any requirement that a party appear before a notary public at the time of the  
5        execution of the instrument. In all other respects, a remote online notarial act shall  
6        comply with other applicable laws governing the manner of the execution of that act.

7            B. The following instruments shall not be executed by remote online  
8        notarization:

9            (1) Testaments or codicils thereto.

10          (2) Trust instruments or acknowledgments thereof.

11          (3) Donations inter vivos.

12          (4) Matrimonial agreements or acknowledgments thereof.

13          (5) Acts modifying, waiving, or extinguishing an obligation of final spousal  
14        support or acknowledgments thereof.

15          C. Remote online notarization may not be used to execute an authentic act  
16        as defined in Civil Code Article 1833. Except as otherwise provided in Subsection  
17        B of this Section, an act that fails to be authentic as a result of being executed by  
18        remote online notarization may still be valid as an act under private signature or an  
19        acknowledged act.

20          D. This Chapter supplements and does not repeal, supersede, or limit the  
21        provisions of the Louisiana Uniform Electronic Transactions Act, R.S. 9:2601 et seq.

22        §624. Standards for remote online notarization

23          A. The secretary of state shall, by rule adopted in accordance with the  
24        Administrative Procedure Act, develop and maintain standards for the  
25        implementation of this Chapter.

26          B. In developing standards for remote online notarization, the secretary of  
27        state shall form a stakeholder committee that shall include but need not be limited  
28        to representatives of the Louisiana Land Title Association, the Louisiana Association  
29        of Independent Land Title Attorneys, the Louisiana Notary Association, the

1 Louisiana Bankers Association, the Louisiana Clerks of Court Association, and the  
2 Louisiana State Law Institute.

3 C. The rules shall be adopted prior to February 1, 2022, and may thereafter  
4 be modified, amended, or supplemented with or without the input of the stakeholder  
5 committee.

6 §625. Notaries authorized to perform remote online notarization

7 A. Only a regularly commissioned notary public who holds a valid notarial  
8 commission in the state of Louisiana may be authorized by the secretary of state to  
9 perform remote online notarization.

10 B. In order to obtain authorization to perform remote online notarization, a  
11 notary public shall submit an application to the secretary of state in a format  
12 prescribed by the secretary of state, complete any course of instruction required by  
13 the secretary of state, and satisfy any other requirements imposed by rules adopted  
14 by the secretary of state.

15 C. The authority to perform remote online notarization shall continue as long  
16 as the notary public is validly commissioned and the secretary of state has not  
17 revoked the notary public's authority to perform remote online notarization.

18 §626. Location of notary, parties, and witnesses; location of remote online notarial  
19 act

20 A. A notary public physically located in any parish of this state in which the  
21 notary has the power to exercise the function of a notary public may perform a  
22 remote online notarization for a party who is not in the physical presence of the  
23 notary and who may be located in or outside this state. A witness to a remote online  
24 notarial act shall be in the physical presence of the party.

25 B. A remote online notarial act is deemed to be executed in any parish of this  
26 state where any party is physically located at the time of the remote online  
27 notarization. If no party was physically located in this state at the time of the remote  
28 online notarization, the remote online notarial act is deemed to be executed in the

1 parish where the notary public is physically located at the time of the remote online  
2 notarization.

3 §627. Procedure for performing remote online notarization

4 A. At the time of a remote online notarization, the notary public shall verify  
5 the identity of any party or witness appearing remotely, both through use of  
6 communication technology and by one of the following means:

7 (1) The notary public's personal knowledge of the individual.

8 (2) A process that includes all of the following:

9 (a) Remote presentation by the individual of a government-issued  
10 identification credential, such as a passport or driver's license, that contains the  
11 signature and a photograph of the individual.

12 (b) Credential analysis.

13 (c) Identity proofing.

14 B. The notary public shall do all of the following:

15 (1) Include in the remote online notarial act a statement that it is a remote  
16 online notarial act.

17 (2) Attach to or cause to be logically associated with the remote online  
18 notarial act the notary public's electronic signature, together with all other  
19 information required to be included in the act by other applicable law.

20 (3) Digitally sign the remote online notarial act in a manner that renders any  
21 subsequent change or modification of the remote online notarial act to be evident.

22 §628. Duties of the notary

23 The notary public shall take reasonable steps to ensure both of the following:

24 (1) The communication technology used in the performance of a remote  
25 online notarization is secure from unauthorized interception.

26 (2) The electronic record before the notary public is the same electronic  
27 record in which the party made a statement or on which the party executed or  
28 adopted an electronic signature.

1           §629. Records of remote online notarizations

2                   A. The notary public shall do all of the following:

3                           (1) Maintain electronic copies capable of being printed in a tangible medium  
4                           of all remote online notarial acts for at least ten years after the date of the remote  
5                           online notarization.

6                           (2) Maintain an audio and video recording of each remote online notarization  
7                           for at least ten years after the date of the remote online notarization.

8                           (3) Take reasonable steps to secure the records required to be maintained by  
9                           this Section from corruption, loss, destruction, and unauthorized interception or  
10                           alteration.

11                   B. The notary public may designate a custodian to maintain the electronic  
12                   records required by Subsection A of this Section, provided that the notary public has  
13                   unrestricted access to the electronic records and the custodian meets any standards  
14                   established by the secretary of state for the maintenance of electronic records.

15           §630. No variation by agreement

16                   The provisions of this Chapter may not be varied by agreement.

17           Section 4. This Act shall become effective on February 1, 2022.

DIGEST

The digest printed below was prepared by Louisiana State Law Institute. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

HB 274 Original                           2020 Regular Session                           Garofalo

**Abstract:** Provides for recordation of tangible copies of electronic acts; allows for the performance of notarial functions remotely through the use of technology; and provides for limitations, qualifications, procedures, duties, and rulemaking relative to the performance of remote online notarization.

Proposed law (C.C. Art. 3344 and R.S. 9:2760) allows for the recordation of tangible copies of electronic acts.

Proposed law (R.S. 35:623) provides for the legal effect of remote online notarization.

Proposed law (R.S. 35:624) authorizes the secretary of state to adopt rules in order to develop and maintain standards to implement proposed law.

Proposed law (R.S. 35:625) provides for the process and requirements necessary to become and remain authorized to perform remote online notarizations, including the requirement that the secretary of state may only authorize a regularly commissioned notary public who holds a valid notarial commission in this state.

Proposed law (R.S. 35:626(A)) provides for the locations of the notary public, parties, and witnesses to a remote online notarial act, requires the notary public to be physically located in a parish where the notary is authorized to exercise the function of a notary public, and proposed law (R.S. 35:626(B)) provides for the location of a remote online notarial act.

Proposed law (R.S. 35:627(A)) provides procedures for a notary public to verify the identity of parties and witnesses to a remote online notarial act.

Proposed law (R.S. 35:627(B)) requires a notary public performing remote online notarization to include in a remote online notarial act a statement that it is a remote online notarial act and to electronically and digitally sign the remote online notarial act.

Proposed law (R.S. 35:628) provides for duties of the notary public in performing remote online notarization.

Proposed law (R.S. 35:629(A)) requires a notary public to maintain electronic copies and audio-video recordings of each remote online notarization for at least ten years after the date of the remote online notarization.

Proposed law (R.S. 35:629(B)) allows a notary public to designate a custodian to maintain the electronic records required by proposed law.

Proposed law (R.S. 35:630) prohibits contractual modification of the provisions of proposed law.

Effective Feb. 1, 2022.

(Amends C.C. Art. 3344(A)(intro. para.); Adds R.S. 9:2760 and R.S. 35:621-630)