

BY REPRESENTATIVES DUPLESSIS, ADAMS, BRASS, BRYANT, CARPENTER, GARY CARTER, WILFORD CARTER, CORMIER, COX, FREEMAN, FREIBERG, GREEN, HARRIS, HENRY, HUGHES, JEFFERSON, JENKINS, JONES, JORDAN, KERNER, LANDRY, LARVADAIN, LYONS, MARCELLE, DUSTIN MILLER, PIERRE, SELDERS, ST. BLANC, WILLARD, AND WRIGHT

1 AN ACT

2 To enact R.S. 15:714, relative to prisons and prisoners; to provide for the issuance of letters
3 of incarceration; to provide that any person who was confined or under probation or
4 parole supervision is entitled to receive a letter of incarceration; to provide for the
5 time period within which a letter shall be issued; to provide for certain required
6 information; and to provide for related matters.

7 Be it enacted by the Legislature of Louisiana:

8 Section 1. R.S. 15:714 is hereby enacted to read as follows:

9 §714. Letters of incarceration

10 A. Any person who was or is confined in any prison, jail, work release
11 facility, or correctional institution or who was or is under probation or parole
12 supervision is entitled to receive, upon request, a letter of incarceration which
13 provides documentation, verification, or proof of the person's confinement in the
14 prison, jail, work release facility, or correctional institution or supervision while on
15 probation or parole.

16 B. A request for a letter of incarceration shall be made by the person to the
17 prison, jail, facility, or institution where the person was confined or to the person's
18 local office of the Department of Public Safety and Corrections, division of
19 probation and parole. A request for a letter of incarceration providing proof of

1 probation and parole supervision shall be made by the person to the Department of
2 Public Safety and Corrections, division of probation and parole.

3 C. A letter of incarceration requested pursuant to the provisions of this
4 Section shall be issued no later than seven days after the date of receipt of the
5 request.

6 D. A letter of incarceration issued pursuant to the provisions of this Section
7 shall contain, at a minimum, the name of the person who was or is confined or under
8 supervision, the dates of incarceration or supervision, the admit date and release date,
9 and the last location of incarceration.

SPEAKER OF THE HOUSE OF REPRESENTATIVES

PRESIDENT OF THE SENATE

GOVERNOR OF THE STATE OF LOUISIANA

APPROVED: _____