

Regular Session, 2014

HOUSE BILL NO. 1109

BY REPRESENTATIVE POPE

PLANNING/ZONING: Provides with respect to meetings of planning commissions located in certain municipalities

1 AN ACT

2 To amend and reenact R.S. 33:104, relative to planning commissions; to provide relative to  
3 commissions located in certain municipalities; to provide relative to monthly  
4 meetings of commissions; to provide relative to cancellations of such meetings; and  
5 to provide for related matters.

6 Be it enacted by the Legislature of Louisiana:

7 Section 1. R.S. 33:104 is hereby amended and reenacted to read as follows:

8 §104. Organization, meetings, and rules

9 A. A commission shall elect a chairman from its membership and create and  
10 fill such other of its offices as it may determine. The term of chairman shall be one  
11 year, with eligibility for reelection. A commission shall hold at least one regular  
12 meeting in each month. It shall adopt rules for transaction of business and shall keep  
13 a record of its resolutions, transactions, findings, and determinations, which record  
14 shall be a public record.

15 B. Notwithstanding the provisions of Subsection A of this Section, a  
16 commission located in any municipality with a population of not less than six  
17 thousand one hundred twenty-five persons and not more than six thousand five  
18 hundred persons according to the latest federal decennial census may cancel a  
19 monthly commission meeting if there are no items to be placed on the agenda for the  
20 meeting. The commission shall provide notice to the public that the meeting is

1 cancelled no less than five days prior to the scheduled meeting by placing a notice  
2 of cancellation in the official journal of the municipality in which the commission  
3 is located and by posting a copy of such notice on the door of the building in which  
4 the meeting is to be held and via the Internet on the official website of the  
5 municipality in which the commission is located.

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## DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

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Pope

HB No. 1109

**Abstract:** Authorizes a planning commission located in any municipality with a population of not less than 6,125 persons and not more than 6,500 persons to cancel monthly meetings of the commission under certain circumstances.

Present law authorizes municipal and parish planning commissions to adopt master plans to provide for the physical development of their respective municipality or parish.

Present law provides generally that parish and municipal planning commissions consists of not less than five nor more than nine members. Provides that members of a parish planning commission are appointed by the parish governing authority and members of a municipal planning commission are appointed by the chief executive of the municipality. Generally requires members to serve without compensation. Provides exceptions.

Present law requires a commission to elect a chairman from its membership and to create and fill other offices as it may determine. Provides that the term of chairman is one year, with eligibility for reelection. Further requires the commission to adopt rules for the transaction of business and to keep a record of its resolutions, transactions, findings, and determinations.

Proposed law retains present law.

Present law requires a commission to hold at least one regular meeting in each month.

Proposed law authorizes a commission located in any municipality with a population of not less than 6,125 persons and not more than 6,500 persons to cancel monthly meetings of the commission if there are no items to be placed on the agenda for the meeting. Requires the commission to provide notice to the public no less than five days prior to the scheduled meeting by placing a notice of cancellation in the official journal of the municipality in which the commission is located and by posting a copy of the notice on the door of the building in which the meeting is to be held and via the Internet on the official website of the municipality in which the commission is located.

(Amends R.S. 33:104)