### Listing by Date

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 6, 2022; 2:00 PM</td>
<td>Deadline to submit retirement ad to the official state journal (&quot;The Advocate&quot;) to run Jan. 11 &amp; 12.</td>
</tr>
<tr>
<td>Jan. 11 &amp; 12, 2022</td>
<td>Last two dates for publication of retirement notice in official state journal to prefile and introduce on first day of session.</td>
</tr>
<tr>
<td>Jan. 28, 2022 - 45th day prior to session start 2:00 PM</td>
<td>Deadline to SUBMIT retirement bill ad to run in official journal on 2/2 &amp; 2/3 which bill is to be introduced on last day for introduction of bills, Deadline to PREFILE retirement constitutional amendment and retirement bills that are to be prefiled in regular session. Const. Art. III, §2(A)(2)(c) &amp; Art. XIII, §1(A)(2)</td>
</tr>
<tr>
<td>February 2, &amp; 3, 2022 (60 days before April 5)</td>
<td>Last two dates for publication of retirement notice in official state journal to introduce on last day for introduction of bills. Const. Art. X, §29(C)</td>
</tr>
<tr>
<td>Feb. 11, 2022</td>
<td>Final publication date of local notice to prefile and introduce local bill on first day of session.</td>
</tr>
<tr>
<td>Tues - Mar. 1, 2022; submit request to draft const. amendment</td>
<td>Deadline to request Senate staff to draft constitutional amendment. Sen. Rule 9.1(C)</td>
</tr>
<tr>
<td>Wed - Mar. 2, 2022; 5:00 PM - Request staff to draft bills</td>
<td>Deadline to submit request to Senate staff to draft bills for prefiling. Sen. Rule 9.1(C)</td>
</tr>
<tr>
<td>Fri - Mar. 4, 2022; 5:00 PM - Deadline/Prefile Bills</td>
<td>Deadline to prefile bills. Const. Art. III, §2(A)(2)(b)</td>
</tr>
<tr>
<td>Sat - Mar. 5, 2022 - final publication day to introduce local bill on last day for introduction.</td>
<td>Final publication date of local notice to introduce local bill on last day for introduction.</td>
</tr>
<tr>
<td>March 14, 2022; Noon</td>
<td>Session begins Const. Art. III, §2(A)(3)(a)</td>
</tr>
<tr>
<td>April 5, 2022; 6:00 PM - 23rd calendar day</td>
<td>Last day to introduce bills and concurrent resolution approving MFP formula - Jt. Rule 9; Const. Art. III, §2(A)(3)(a)</td>
</tr>
<tr>
<td>June 3, 2022; 6:00 PM - 82nd Calendar Day</td>
<td>Deadline for 3rd Reading &amp; Final Passage w/o Consent - 82nd calendar day or 57th legislative day, whichever is first. Const. Art. III, §2(A)(3)(a)</td>
</tr>
<tr>
<td>June 6, 2022; 6:00 PM - Adjourn sine die</td>
<td>Session ends - adjournment sine die. Const. Art. III, §2(A)(3)(a)</td>
</tr>
<tr>
<td>August 1, 2022</td>
<td>Effective date of acts unless earlier/later specified. Const. Art. III, §19</td>
</tr>
</tbody>
</table>
Listing by Function

2022 Regular Session Subject Matter - General in Nature

Exception: As to eliminating a projected deficit, bills changing established procedure to determine if appropriations exceed official forecast & method for adjusting appropriations, including protected or mandated allocations or appropriations may be changed in any regular session. (Const. Art.VII, §10(F))

Prohibited Items - No measure levying or authorizing a new state tax by the state or by any statewide political subdivision whose boundaries are coterminous with the state; increasing an existing state tax by the state or by any statewide political subdivision whose boundaries are coterminous with the state; or legislating with regard to state tax exemptions, exclusions, deductions or credits shall be introduced or enacted during a regular session held in an even-numbered year. (Const. Art. III, §2(A)(3)(b))

REGULAR SESSION

Begins: Noon, March 14, 2022
Ends: No later that 6:00 PM, June 6, 2022

60 Legislative days within 85 Calendar days (Const. Art. III, §2(A)(3)(a))

NOTICE DEADLINES

60 Day Retirement Notice
(a) Jan. 11 & 12, 2022 - Tues/Wed
Retirement ad in State Journal - "The Advocate"
NOTE: Local retirement ads must run two times prior to prefileing - check local journal deadlines for submission of ads.
(b) Feb. 2 & 3, 2022 - Wed/Thurs
Last two dates for publication of notice to introduce retirement constitutional amendments and bills on first day of session. (Const. Art. III, §2(A)(2)(c) & Art. XIII, §1(A)(2))
"The Advocate" requires notice be submitted by 2:00 PM, Thurs., Jan. 6th.

30 Day Local Notice
(a) Feb. 11, 2022, Fri.
Local bills - 2 publication dates (Const. Art. III, §13(A))
Local bills creating security districts - 3 publication dates (Const. Art. III, §13(B))
(b) Mar. 5, 2022, Sat.
Last date for final publication of notice for bills requiring local advertisement if to be prefiled/introduced on the first day of session.
Last date for final publication of notice for bills requiring local advertisement if to introduce the bill on the last day (Apr. 5) for introduction of bills.

DEADLINE TO SUBMIT LEGISLATIVE REQUESTS TO SENATE STAFF

Senate Rule 9.1(C) - requires that legislative requests be received by Senate Legislative Services no later than 48 hours prior to prefile deadline.

Senate Rule 7.6(K) - during regular session, requests for legislation for introduction on last day for introduction must be received by Senate Legislative Services no later than 6:00 PM on day prior to last day for introduction.

(a) Mar. 1, 2022, Tues.
For Const. Amends
Deadline to submit requests to Senate staff to draft CONSTITUTIONAL AMENDMENTS for prefileing.
(b) Mar 2, 2022; Wed, 5:00 PM
For Bills
Submit requests to Senate staff to draft BILLS for prefileing.
(c) Apr. 4, 2022; 6:00 PM
Draft request to staff for bill into on Apr 5 - Senate Rule 7.6(K)

PREFILE DEADLINES

(a) Jan. 28, 2022, Fri., 5:00 PM
Deadline to prefile retirement bills to be prefiled and retirement constitutional amendments.
(b) Mar. 3, 2022, Thurs.
Deadline to prefile nonretirement constitutional amendments in Senate. House computes in hours and accepts prefileing until noon, Friday, Mar.4, 2022.
(c) Mar. 4, 2022; Fri., 5:00 P.M.
Deadline to prefile Bills. After the 5:00 P.M. deadline, each member is limited to the introduction of five bills. (Const Art. III, §2(A)(2)(a))

INTRODUCTION AFTER PREFILE DEADLINE - 5 bill limit

(a) Apr. 5, 2022; Tues., 6:00 PM Last day for introduction of bills after session begins (Limit of 5 bills/legislator).
Also last day to introduce concurrent resolution adopting Minimum Foundation Program formula - Jt. Rule 9.

LIMIT ON 3RD READING & FINAL PASSAGE - Fri., June 3rd, 82nd calendar day
No matter intended to have the effect of law, except a measure proposing a suspension of law, shall be considered on THIRD READING & FINAL PASSAGE in either house after 6:00 P.M. of the 57th legislative day or 82nd calendar day, whichever occurs first, except by a favorable record vote of two-thirds the elected members of each house. (Const. Art. III, Sec. 2(A)(3)(a))

EFFECTIVE DATES

(a) August 1: Effective Date of Acts (statutes, codes, & general acts) unless bill specifically provides otherwise. (Const. Art. IV, §19)
(b) Constitutional amendments - effective 20 days after governor's proclamation of favorable election results, unless otherwise specified in the amendment. (Const. Art. XIII, §1(C)) (see AGO 93-511 for computation)
1. SESSION SUBJECT MATTER PROHIBITION - Const. Art. III, §2(A)(3)(b)
No measure levying or authorizing a new state tax by the state or by any statewide political subdivision whose boundaries are
coterminous with the state; increasing an existing state tax by the state or by any statewide political subdivision whose
boundaries are coterminous with the state; or legislating with regard to state tax exemptions, exclusions, deductions or credits
shall be introduced or enacted during a regular session held in an even-numbered year.

EXCEPTION: As to eliminating a projected deficit, bills changing established procedure
to determine if appropriations exceed official forecast & method for adjusting
appropriations, including protected or mandated allocations or appropriations may be
changed in any regular session. (Const. Art. VII, §10(F))

2. LEGISLATIVE INSTRUMENTS TO BE PREPARED BY SENATE LEGISLATIVE STAFF

Senate Rule 7.6(A):
"All legislative instruments shall be prepared for introduction by the staff of the Senate or the House of Representatives . . . ."

Senate Rule 7.6(K):
"During a regular session, a request for legislation that is to be introduced on the last day for introduction of matters having
the effect of law shall be received by Senate Legislative Services staff not later than 6:00 p.m. on the day prior to the last day
for introduction."

Senate Rule 9.1(C):
"A request for legislation that is to be prefilled must be received by Senate Legislative Services staff not later than forty-eight
hours prior to the prefiling deadline applicable to the instrument being requested."

3. REQUIRED PREFILING:

CONSTITUTIONAL AMENDMENTS:
(a)(i) Non-retirement constitutional amendments to be prefilled at least 10 days prior to start of legislative session - 10th
calendar day is Thursday, March 3, 2022. (Const. Art. XIII, §1(A)(1))

House of Representatives computes this ten-day period in 24-hour increments and accepts
constitutional amendment prefiling until NOON on Friday, March 4, 2022.

(ii) Retirement constitutional amendments to be prefilled no later than 5:00 P.M. on 45th calendar day prior to first day of session
- 45th calendar day is Friday, January 28, 2022, subject to 60 day notice provisions. (Const. Art. XIII, §1(A)(2))

BILLS
(a)(i) Bills To Be Prefilled no later than 5:00 PM, Friday, March 4, 2022 (10th calendar day prior to first day of the regular

(ii) After prefiling deadline, no member may introduce more than 5 bills, except as provided in Joint Rule No. 18 - Const. Art. III,
§2(A)(2)(b).

(b)(i) Bills Not Prefilled: Deadline to introduce bills, including retirement bills that were not prefilled is 6:00 PM, Tuesday,

(ii) If wish to file a retirement bills that was not prefilled 45 days prior to the start of the session, it is subject to the
constitutional requirement for 60 day advertisement.

4. PUBLICATION OF NOTICE TO INTRODUCE LEGISLATION

(I) CONSTITUTIONALLY REQUIRED NOTICES

(a) General Rule - Const. Art. III, §13(A) - Notice to be published on 2 separate days in official journal of locality without cost
to the state with the last publication date being at least 30 days prior to introduction of the bill. If a Senate instrument is
prefilled, the date of introduction is the first day of the session. Notice must state the substance of the bill and the bill itself must
recite that notice was published.

(b) Special District - Const. Art. III, §13(B) - When creating a special district, the primary purpose of which includes aiding in
crime prevention and adding to security of district residents through increased presence of law enforcement personnel or
otherwise promoting and encouraging security in the district; then local notice is required to be published on 3 separate days in
official journal of locality in which special district is located - last publication date to be at least 30 days prior to bill
introduction.

(c) Retirement Bills & Retirement Constitutional Amendments - Const. Art. X, §29(C) - Notice to introduce a proposal to
effect any change in existing laws or constitutional provisions relating to any retirement system for public employees shall be
introduced in the legislature unless notice of intention to introduce the proposal has been published, without cost to the state, in
the official state journal on two separate days - last publication date shall be at least 60 days prior to introduction.

(i) Retirement notice to be published in Baton Rouge's The Advocate on 2 separate days without cost to the state with the last
publication date being at least 60 days prior to introduction of the bill. Due to publication dates of The Advocate, notice must be
submitted three working days before the first publication date.

(ii) Retirement bills to be prefilled shall be prefilled for introduction by 5:00 PM on the 45th calendar day prior to the start of the
session (Const. Art. III, Sec. 2(A)(2)(c)) - 45th calendar day is Friday, January 28, 2022.

This requirement is in addition to constitutional requirement for publication of notice to introduce in official state journal at
least 60 days before introduction.

Each Senate retirement bill to be prefilled for introduction on the first day of the session is to be accompanied with evidence
that the appropriate notices have been published or that the second date of notice publication will occur 60 days prior to the
first day of the session.
(ii) IMPORTANT NOTE: Publication dates listed are based on official journals that are published on a “daily” basis. If your locality has an official journal that is published “weekly” then the deadlines for publication should be adjusted accordingly. Some newspapers require submission of an item to the newspaper a number of days in advance of the actual publication date - you should be aware of these time lines.

(ii) Secretary of the Senate will accept bills with local notice for prefiling on or before Friday, March 4th upon receipt of proof that local notice has been published and that the appropriate time period has expired after the last publication date or that it will expire prior to the first day for introduction of bills (March 14th).

(iii) Clerk of the House will accept bills with local notice for prefiling on or before Friday, March 4th upon receipt of proof that local notice has been published and that the appropriate time period has expired after the last publication date or will expire prior to the last day for introduction of bills (April 5th).

(2) STATUTORILY REQUIRED NOTICES

(a)(i) Assessor’s Expense Allowance Notice - R.S. 47:1908(D). No change in an assessor’s expense allowance unless the assessor sends notice of intent to the school board and parish governing authority that are affected stating the amount of the change.

(ii) Notice to be sent by certified mail at least 10 days prior to convening of the legislative session - last day to give this notice is Thursday, March 3, 2021. Evidence of notice to be exhibited to the legislature before passage of the bill and the bill must recite that notice was given.

(b)(i) Sheriff Compensation (R.S. 47:1907.1), School Board Member Compensation (R.S. 17:56(D)), Parish Portion of Registrar of Voters, Deputy Registrar, or Confidential Assistant Compensation (R.S. 18:55(B)/59(D)):

(ii) No bill to change compensation of assessor, sheriff, school board member, or local portion of salary of registrar of voters, or chief deputy registrar, confidential assistant to registrar, unless notice published on 2 separate days in official journal of locality without cost to the state with the last publication date being at least 30 days prior to introduction of the bill.

(iii) If all assessors, sheriffs, or school board members in the state are affected, then notice shall also be published in the official journal of the state on 2 separate days without cost to the state - The Advocate in Baton Rouge is official state journal. Each notice is to state the amount of the change and certification of publication is to be attached to the bill.

(iv) Notice as to assessors, sheriffs, and school board members must state the amount of the change and bill is to recite that the notice has been given with certification of publication attached to bill when introduced.

6. FISCAL NOTES

(a) Every bill, joint resolution, and simple or concurrent resolution affecting the receipt, expenditure, or allocation of funds of the state or of a political subdivision, or which would authorize issuance of general obligation bonds or other general obligations of the state for capital outlay, must have attached to it, prior to committee consideration, a fiscal note giving a reliable estimate of the fiscal effect of the measure. Author of bill is responsible for obtaining fiscal note from legislative fiscal officer, either directly or through the staff. (Joint Rule No. 4)

(b) Every joint resolution, and simple or concurrent resolution, and every amendment thereto, which appropriates monies for capital outlay or purposed must have attached to it, prior to consideration, a fiscal note with the worksheet of each fiscal note to include a feasibility study and needs assessment (Senate Rule No. 7.14). If directed by the Senator, Senate Documents & Records will order a fiscal note.

7. ACTUARIAL NOTES

Every bill, joint resolution, and simple or concurrent resolution proposing a change in the law as to any state, municipal, or parochial retirement system funded in whole or part from public funds must have an actuarial note attached to it prior to committee consideration. Legislative actuary prepares actuarial notes (R.S. 24:521). If directed by the Senator, Senate Documents & Records will order an actuarial note.

7. APPROPRIATIONS TO PAY JUDGMENTS AGAINST STATE

The House Appropriations Committee requires a certified copy of final judgment or settlement in the case and proof of finality of judgment before committee action on any such bill. Per staff, as a guideline for persons seeking an appropriation to pay a judgment against the state, one should provide the following to staff: (a) confirmation of a final judgment or settlement; (b) if a consent judgment, then a certified true copy is needed from the plaintiff's counsel; (c) if interest is awarded and the date is not specified, then a certified copy of the petition in order to show the date of demand; and (d) if costs or expert fees are awarded but not enumerated in the judgment, the a certified true copy of the order to fix costs should be sent to House staff. House staff will obtain affidavits of finality from the Attorney General's office.

8. MISCELLANEOUS REQUIREMENTS REGARDING STATUTORY ENACTMENTS

(a) New Judgeships.

R.S. 13:61 - Judicial Council of the Supreme Court of Louisiana determines necessity of creating any new judgeship and provides information to appropriate legislative standing committee as to the necessity of creating a new judgeship. Requests for new judgeships should be submitted to the Judicial Council by October 1st.

(b) New court cost or fee or increase in existing court cost or fee.

R.S. 13:62 - No enactment of a law providing for a new court cost or fee or to increase an existing court cost or fee unless first submitted to the Judicial Council of the Supreme Court for review and recommendation to the legislature. Requests involving court costs should be submitted to the Judicial Council by October 15th.

(c) New Assistant District Attorneys.

R.S. 16:54 - creates the Governor's Advisory and Review Commission on Assistant District Attorneys within the office of the governor. Determines necessity for additional assistant district attorneys in each judicial district and prohibits payment of state portion of compensation for such position unless approved by the commission.

(d) Mandated Health Insurance Benefits.

R.S. 24:603.1 - Prior to consideration by legislative committee, an impact report is to be attached to any instrument imposing a health insurance mandate. Impact report to include reliable estimate of the negative or positive fiscal effect of such measure, including costs and savings.